



Glasgow PTA Student Leadership Grants Program Guidelines -- 2020-2021

For the first time during the 2020-2021 the Glasgow PTA, in partnership with Glasgow Middle School, is supporting grants for student leadership development. The Glasgow Grant Committee will evaluate applications for grants up to \$250 each. These grants will be available to student(s)-teacher/faculty teams. The Glasgow PTA Grants Committee evaluates applications for grants of **up to \$250** each and funding requests must be submitted to the PTA using the Glasgow PTA GRANT APPLICATION ([see below](#)).

Purpose

To facilitate additional student leadership opportunities, designed to improve the quality of Glasgow students' development experience, and to enrich faculty and staff's academic and professional development. Generally, these grants fund materials, programs, tools, etc., that cannot be funded from the school budget.

General Information

1. Grants are awarded on a rolling basis and **student leadership grants will be evaluated as they are received. No grants will be considered after 15 May 2021.** PTA Grants Committee decisions will be communicated to all applicants in a timely manner.
2. Grant requests will not be considered for Clubs/Activities as a means to support their annual fundraising.
3. Items and materials purchased with grant funds become the property of FCPS and Glasgow Middle School, not the individual or group applying for the grant and, as such, must remain at/with the school.
4. The student-teacher/staff recipients agree to provide a **receipt** for the funded purchase. This receipt is required even if the grant money does not provide full funding for the purchase. Should unforeseen circumstances cause the grant recipient to not be able to use the grant money, the recipient agrees to refund the grant money to the PTA no later than September of the following school year.
5. Grant funds must be used by **30 June** of the year they are awarded. If circumstances determine that you will not be able to use the award, you must notify the Grants Program Coordinator immediately.
6. By the end of the school year in which a grant was received, each recipient will submit to the PTA a short follow-up **summary** of how the grant money was used or an example of the purchase in action.

Criteria used to evaluate the grant applications:

1. The impact of the activity or item on the student body and staff of Glasgow Middle School
2. The extent to which the activity or item to be funded will enhance the requestors' leadership and professional development

For questions regarding the application process: The Grant Program Coordinator is William Rondeau Jr; please send questions to glasgowms.pta@gmail.com.



GLASGOW MIDDLE SCHOOL
STUDENT LEADERSHIP GRANT APPLICATION
2020-2021

STEP 1: Fill out the application below using the fillable form.

STEP 2: Forward your application to Ms. Madigan for review and approval/signature.

STEP 3: Scan and email your completed and approved proposal to glasgowms.pta@gmail.com through 15 May 2021.

Applicant Information

Student Name: _____ **Date:** _____
Last First

Mentor Name/Title: _____
(Staff, teacher, etc.) and office name or department

Mentor Phone: _____ **Mentor Email:** _____

Project Budget

Amount Requested: \$ _____
Max \$250.00

Total Program Costs: \$ _____
If applicable, please note how you will fund the remainder needed.

Project Narrative

Project Overview: _____
Required: Brief 1-2 sentence description of the program/activity for which you are requesting funds

Project Narrative: _____
Required: In 100 words or less, a description of how the funds will be used

Student/Faculty Enrichment: _____
Required: How the project will enrich your student's academic or social development

Leadership/ Professional Development: _____
(If applicable) How the project will contribute to you and/or your colleagues' professional development

Grant Extensions: _____
(If applicable) How enhancements and/or benefits received via this grant can be extended to benefit the greater Glasgow community

Principal Approval

Principal Signature: _____ **Date:** _____